

2021-2022 BOARD OF DIRECTORS

President (2021-2023)

Tech. Sub-Committee Chair

Terry Leslie | Lancaster, PA
tleslie@leslievc.com

Past President (2021-2023)

Journal Sub-Committee Chair

Test Development Chair

Chrisann Schiro-Geist | Memphis, TN
chrisann@memphis.edu

President-Elect (2021-2023)

2022 Conference Chair

Dan Wolstein | Hackensack, NJ
dan@kincaidvocational.com

Secretary (2021-2024)

Newsletter Sub-Committee Chair

Sara Statz | Middleton, ID
Sara.statz@gmail.com

Treasurer (2021-2024)

IPEC Test Development Sub-Committee Chair

Brian Daly | Clinton, NJ
brian@premiervocationalexperts.com

Director-At-Large (2020-2023)

CEU Committee Chair

Mark Anderson | Rocky River, OH
mrkand1one@aol.com

Director-At-Large (2021-2024)

Ethics Committee Chair

Alireza Bagherian | San Francisco, CA
drb@synapsehc.com

Director-At-Large (2021-2024)

ABVE Certification Sub-Committee Chair

Maria Babinetz | Fort Washington, PA
brian@premiervocationalexperts.com

Director-At-Large (2021-2024)

ABVE Test Development Sub-Chair

DT North | Olympia, WA
drleahgreenwood@ebhr.org

Director-At-Large (2019-2022)

Publications Committee Chair

David Perry | Grand Forks, ND
david.perry@und.edu

Director-At-Large (2019-2022)

Membership & Marketing Committee Chair

Scott Severt | Merrifield, VA
Scott@SevertVFS.com

Director-At-Large (2020-2023)

Board Development Committee Chair

Ron Smolarski | Ann Arbor, MI
ron@beaconrehab.com

Director-At-Large (2019-2022)

ABVE Certification Chair

Rona Wexler | New York, NY
rona@theemployabilityexpert.com

Executive Director

Stephanie Munoz | Soquel, CA
stephanie@btfenterprises.com



AGENDA | ABVE Board of Directors Meeting

Thursday, March 24 – 1:00 ET | Hibiscus Room - Westin Tampa Waterside Hotel

Attendees: Terry Leslie, Dan Wolstein, Chrisann Schiro-Geist, Brian Daly, Scott Severt, Alireza Bagherian, Sara Statz, Romy Tota, Rona Wexler, Maria Babinetz, David Perry, Ron Smolarski, and Stephanie Munoz.

Virtual Attendees: Mark Anderson, DT North also attended as a guest.

Call to Order to Meeting of Board of Directors 2021-2022

The meeting was called to order by Terry Leslie at 1:11 pm ET. Terry welcomed the Board with some information about the Tampa area and thanked the Board for attending.

Approval of the agenda

Motion to approve the agenda by Rona Wexler, second by Dan Wolstein. All were in favor, and none were opposed. Motion passed.

Minutes

Motion to approve the minutes of [December 7, 2022, Meeting Minutes](#) made by Dan Wolstein, second by Maria Babinetz. All were in favor, and none were opposed. Motion passed.

Financials

Brian Daly gave the Treasurer's Report. Currently, we have \$174K in savings and an additional \$88K in investments. Our cash balance is a bit high at the moment as we have received all our conference income but have not paid all the final bills. The hotel bill will be around \$45k. Also, we won't see much cash flow for the summer months until we start our membership drive again in October, so this bank balance will need to float us for the next six months and shouldn't be a problem.

Expenses: Our expenses are about \$25k higher than this time last year, however that is all due to our payments to Scantron for the IPEC test development fees. If we do not consider that, then we are right on track with our expenses.

Income: Our income for the 2022 conference is down – we missed our goal by \$30K. We were hoping for around 140 attendees, and we are at 100 attendees. Last May, (when this budget was created) we did not anticipate the Omicron surge which seemed to dissuade people from traveling. We are short \$23k in our overall income goals. Our renewals went well, and we made our budget goal. IPEC Certifications surpassed our goal and brought us another \$6k which helped make up some of the difference from the conference.

I do think we are going to show about a \$40k loss at the end of the year due to the conference not reaching its goal. However, you should back out \$25k for Scantron as we agreed that goes to reserves, leaving us closer to a \$15k loss, and because we budgeted to lose \$19k – this is fairly good news. As a reminder, we agreed to budget a loss because we showed a \$54k profit last year.

The Board Reviewed the 2021 - 2022 Financials. Rona Wexler made the motion to approve and accept 2021-2022 financials, second by Scott Severt. All were in favor, and none were opposed. Motion passed.

Report from Committees

Conference Committee

Dan Wolstein reviewed the upcoming 2022 Annual Conference. The Board reviewed the [Attendance Tracking Report](#). Some housekeeping issues with a lack of session moderators was addressed and resolved.

Membership & Marketing

Scott Sevart said he was going to NCRE in the fall with Chrisann Schiro-Giest and David Perry. Scott said he was going to check in on a few other future conferences in hopes to drive membership. The [Membership Report](#) and [Membership Committee Meeting Notes](#) were reviewed by the Board.

CEU Committee

Mark Anderson said 225 hours of continuing education credits have been approved since 12/16/2021.

Certification Committee

Rona Wexler provided an updated on the state of our certification numbers. Since our last Board Meeting we have certified 4 new Diplomate/Fellows, 2 sitting for the exam, 1 Fellow/Diplomate in review, 16 new IPECs, 3 IPEC pending review. We also discussed the need for a training program for Peer Reviewers to streamline and strengthen the peer review process for new Fellow/Diplomate applicants. Terry Leslie suggested creating a pre-conference session to train Peer Reviewers at a future conference.

Ethics Committee

Ali Bagherian said there were no new ethics complaints since our last Board Meeting.

Test Development Committee

Chrisann Schiro-Geist reported we are on track to finalize the exam. She noted 70 items have been reviewed and will be finalized by 3/25/2022. The exam should be available by 6/2022.

IPEC Test Development

Brian Daly discussed the need for the [IPEC Exam Exemption](#) due to the reviewers (6-8 individuals) being intimately familiar with creation of the exam and at risk of skewing the results and endangering ICE certification. Brian motioned to exclude the IPEC reviewers from taking the exam, second by Sara Statz. All were in favor, and none were opposed. Motion passed.

Publications Committee

David Perry said our newsletters and journals have been well received by our Members. The Board reviewed the [Publications Committee Meeting Notes](#).

Board Development Committee

Ron Smolarski had no update for this meeting.

Old Business

Training Program Update

Terry Leslie discussed the Speaker Compensation Proposal for attracting speakers and generating additional revenue for ABVE. Rona Wexler motioned to approve compensation for speakers (70% net) outside of conferences, second by Ron Smolarski. All were in favor, and none were opposed. Motion passed.

Thanks to Board Member Rona Wexler

The Board thanked Rona for her continued support and service to the organization.

Adjourn the 2021-2022 Board

Motion to adjourn the ABVE Board of Directors made by Rona Wexler, second by Maria Babinetz. All in favor, the meeting closed at 2:31 pm ET.