



## 2021-2022 BOARD OF DIRECTORS

### **President (2021-2023)**

#### *Tech. Sub-Committee Chair*

Terry Leslie | Lancaster, PA  
[tleslie@leslievc.com](mailto:tleslie@leslievc.com)

### **Past President (2021-2023)**

#### *Journal Sub-Committee Chair*

#### *Test Development Chair*

Chrisann Schiro-Geist | Memphis, TN  
[chrisann@memphis.edu](mailto:chrisann@memphis.edu)

### **President-Elect (2021-2023)**

#### *2022 Conference Chair*

Dan Wolstein | Hackensack, NJ  
[dan@kincaidvocational.com](mailto:dan@kincaidvocational.com)

### **Secretary (2021-2024)**

#### *Newsletter Sub-Committee Chair*

Sara Statz | Middleton, ID  
[Sara.statz@gmail.com](mailto:Sara.statz@gmail.com)

### **Treasurer (2021-2024)**

#### *IPEC Test Development Sub-Committee Chair*

Brian Daly | Clinton, NJ  
[brian@premiervocationalexperts.com](mailto:brian@premiervocationalexperts.com)

### **Director-At-Large (2020-2023)**

#### *CEU Committee Chair*

Mark Anderson | Rocky River, OH  
[mrkand1one@aol.com](mailto:mrkand1one@aol.com)

### **Director-At-Large (2021-2024)**

#### *Ethics Committee Chair*

Alireza Bagherian | San Francisco, CA  
[drb@synapsehc.com](mailto:drb@synapsehc.com)

### **Director-At-Large (2021-2024)**

#### *ABVE Certification Sub-Committee Chair*

Maria Babinetz | Fort Washington, PA  
[maria.babinetz@signaturerehab.com](mailto:maria.babinetz@signaturerehab.com)

### **Director-At-Large (2021-2024)**

#### *Leah Greenwood | Exton, PA*

[drleahgreenwood@ebhr.org](mailto:drleahgreenwood@ebhr.org)

### **Director-At-Large (2019-2022)**

#### *Publications Committee Chair*

David Perry | Grand Forks, ND  
[david.perry@und.edu](mailto:david.perry@und.edu)

### **Director-At-Large (2019-2022)**

#### *Membership & Marketing Committee Chair*

Scott Severt | Merrifield, VA  
[Scott@SevertVFS.com](mailto:Scott@SevertVFS.com)

### **Director-At-Large (2020-2023)**

#### *Board Development Committee Chair*

Ron Smolarski | Ann Arbor, MI  
[ron@beaconrehab.com](mailto:ron@beaconrehab.com)

### **Director-At-Large (2019-2022)**

#### *ABVE Certification Chair*

Rona Wexler | New York, NY  
[rona@theemployabilityexpert.com](mailto:rona@theemployabilityexpert.com)

### **Executive Director**

Stephanie Munoz | Soquel, CA  
[stephanie@btfenterprises.com](mailto:stephanie@btfenterprises.com)

### **Account Manager**

Gabe Cortez | Soquel, CA  
[gabe@btfenterprises.com](mailto:gabe@btfenterprises.com)

## **MINUTES | ABVE Board of Directors Meeting**

Tuesday, December 7, 2:00pm PT | 3:00 MT | 4:00pm CT | 5:00pm ET

Video Conference via Zoom | <https://zoom.us/j/94019939274>

*List of Attendees: Gabriel Cortez, Sara Statz, David Perry, Stephanie Munoz, Terry Leslie, Dan Wolstein, Maria Babinetz, Alireza Baherian, Scott Severt, Ron Smolarski, Leah Greenwood, Chrisann Schiro-Geist, and Brian Daly.*

### **Call to Order to Meeting of Board of Directors 2021-2022**

The meeting was called to order by Terry Leslie at 2:08 pm PT. Terry welcomed Karen Caldwell to the meeting as a guest.

### **Approval of the agenda**

Motion to approve the agenda by Sara Statz, second by Dan Wolstein. All were in favor, and none were opposed. Motion passed.

### **President's Message – Regarding IARP List Serve**

Terry discussed a recent message posted on behalf of the Board to the IARP SSVE listserv.

### **Minutes**

Motion to approve the minutes of September 14<sup>th</sup>, 2021, by Dan Wolstein, second by Maria Babinetz. All were in favor, and none were opposed. Motion passed.

### **Financials**

Brian Daly gave the Treasurer's Report. There is currently \$139K in our checking account and another \$87K in investments. The conference registrations are starting to come in, and we are tracking well for this point in time.

The registration has been lower than some conference years, though it is on track with the historical first year of the CEU cycle. COVID has also impacted this as some people are hesitant to travel at this time. We have \$8,700 for conference income; in a normal (non-COVID) year we would expect to have around \$8-10K this time.

Membership dues are trending on track. We have \$53K in membership dues and need another \$45K to make our budget. Memberships expire at the end of this month, so there should be a big push in the coming weeks. Three electronic invoices and two hard copy invoices have been sent. Another electronic invoice will be sent on 12/15 to our members who have yet to renew.

Overall our income is on track as compared to this previous years.

The final payment to Scantron was made, creating the illusion that our expenses were higher than usual. However, if you back out this payment, ABVE remains on track for expenses compared to years past.

### Financials (continued)

Assuming memberships come in and the conference holds strong, ABVE should be on track to staying within our proposed budget.

2021 - 2022 Financials: [Balance Sheet](#) & [P&L](#)

Dan Wolstein made the motion to approve and accept 2020-2021 financials, second by Sara Statz. All were in favor, and none were opposed. Motion passed.

### Report from Committees

#### Conference Committee

Dan Wolstein updated the group on the progress toward the 2022 Conference. He explained the printed brochure would differ from the actual agenda as a speaker has dropped from the conference. The [Attendance Tracking Report](#) was reviewed by the Board.

#### Membership & Marketing

Scott Severt discussed their latest push to market ABVE to colleges and other organizations. Terry also brought up the MOU with AREA. The [Membership Report](#) and [Membership Committee Meeting Notes](#) were reviewed by the Board.

#### CEU Committee

Mark Anderson has approved 150 continuing education credit hours.

#### Certification Committee

Maria Babinetz gave the update for the Certification Committee. She explained there would be a few exam proctoring sessions and that they were looking to grant CEU's to Members who are helping with the review process. There have been four new Diplomat/Fellows, and none have been approved to sit for the exam, five Fellow/Diplomat applications in review, two new IPEC, eight IPEC in review.

#### Ethics Committee

Ali Bagherian noted no new ethical complaints since our last Board meeting.

#### Test Development Committee

Chrisann Schiro-Geist discussed the progress in getting our IPEC exam ready for future applicants. She noted 33% of Members responded to the survey, which was a great response rate. Chrisann reviewed how the exam questions would be distributed from the top down and asked that the decision be granted to the Test Development Committee.

#### Publications Committee

David Perry reviewed that the last newsletter had gone out on schedule. Chrisann noted our assistant Editor is out on medical leave at this time. The Board reviewed the [Publications Committee Meeting Notes](#).

#### Board Development Committee

Ron Smolarski

## **Old Business**

### **Elections**

Chrisann Schiro-Geist and Stephanie Munoz noted ABVE has three open spots for Director at Large. Scott Sevart and David Perry have decided to run again, while Rona Wexler is coming off the Board as she has reached her two-term limit. Romy Tota has stepped in to fill the vacant Director-at-Large position.

### **Training Program Update**

Terry said the program would consist of six modules and continue to be developed with stakeholders in the field.

### **Awards Update**

Stephanie said we only have one nomination for awards and encouraged the Board to nominate leaders in the file. The deadline to nominate is January 3<sup>rd</sup>, 2021.

## **New Business**

### **Bylaw Change**

Terry asked the Board to consider changing the bylaws to allow IPEC members to run for the Board (Page 10: 2.2 & 3.3). Stephanie clarified that a change to the bylaws would first require a bylaw vote by the Board, then it would be passed to a vote by the membership at our next Membership Meeting in 3/2022.

Dan Wolstein motioned to approve the change in bylaws, second by Brian Daly. All were in favor, and none were opposed. Motion passed.

### **Website Membership Directory Proposal**

Stephanie explained the issues our current directory has created when searching for Members on the ABVE site. The cost to fix this issue would be approximately \$1,700. Terry Leslie motioned to spend \$1,700 to correct the Memberclicks search issue, second by Scott Sevart. All were in favor, and one opposed. Motion passed.

### **Gabe Cortez**

Stephanie updated us that Gabe will be leaving BTF in the coming weeks. The Board thanked Gabe for his hard work helping ABVE meet our goals and wished him well in his new endeavor.

## **Adjourn Board Meeting**

Motion to adjourn the ABVE Board of Directors made by Sara Statz, second by Chrisann Schiro-Geist. All in favor, the meeting closed at 3:08 pm PT.