

2021-2022 BOARD OF DIRECTORS

President (2021-2023)

Tech. Sub-Committee Chair

Terry Leslie | Lancaster, PA
tleslie@leslievc.com

Past President (2021-2023)

Journal Sub-Committee Chair

Test Development Chair

Chrisann Schiro-Geist | Memphis, TN
chrisann@memphis.edu

President-Elect (2021-2023)

2022 Conference Chair

Dan Wolstein | Hackensack, NJ
dan@kincaidvocational.com

Secretary (2021-2024)

Newsletter Sub-Committee Chair

Sara Statz | Middleton, ID
Sara.statz@gmail.com

Treasurer (2021-2024)

IPEC Test Development Sub-Committee Chair

Brian Daly | Clinton, NJ
brian@premiervocationalexperts.com

Director-At-Large (2020-2023)

CEU Committee Chair

Mark Anderson | Rocky River, OH
mrkand1one@aol.com

Director-At-Large (2021-2024)

Ethics Committee Chair

Alireza Bagherian | San Francisco, CA
drb@synapsehc.com

Director-At-Large (2021-2024)

ABVE Certification Sub-Committee Chair

Maria Babinetz | Fort Washington, PA
brian@premiervocationalexperts.com

Director-At-Large (2021-2024)

Leah Greenwood | Exton, PA

drleahgreenwood@ebhr.org

Director-At-Large (2019-2022)

Publications Committee Chair

David Perry | Grand Forks, ND
david.perry@und.edu

Director-At-Large (2019-2022)

Membership & Marketing Committee Chair

Scott Severt | Merrifield, VA
Scott@SevertVFS.com

Director-At-Large (2020-2023)

Board Development Committee Chair

Ron Smolarski | Ann Arbor, MI
ron@beaconrehab.com

Director-At-Large (2019-2022)

ABVE Certification Chair

Rona Wexler | New York, NY
rona@theemployabilityexpert.com

Executive Director

Stephanie Munoz | Soquel, CA
stephanie@btfenterprises.com

Account Manager

Gabe Cortez | Soquel, CA
gabe@btfenterprises.com



MINUTES | ABVE Board of Directors Meeting

Tuesday, June 8, 2021, 2:00pm PT | 3:00 MT | 4:00pm CT | 5:00pm ET

Video Conference via Zoom | <https://zoom.us/j/97986502838>

List of Attendees: Gabriel Cortez, Sara Statz, David Perry, Stephanie Munoz, Terry Leslie, Dan Wolstein, Maria Babinetz, Scott Severt, Brian Daly, Ron Smolarski, Mark Anderson, Leah Greenwood, Rona Wexler, and Chrisann Schiro-Geist.

Call to Order to Meeting of Board of Directors 2021-2022

The meeting was called to order by Terry Leslie at 2:03 pm PT.

Approval of the agenda

Motion to approve the agenda by Terry Leslie, second by Sara Statz. All were in favor, and none were opposed. Motion passed.

Introduction of new board member – Leah Greenwood

Leah Greenwood was formally welcomed to the Board of Directors.

Minutes

Motion to approve the minutes of March 18th, 2021, by Ron Smolarski, second by Dan Wolstein. All were in favor, and none were opposed. Motion passed.

Financials

Brian Daly updated the group on the current financial state of the organization. Currently we have \$157,000 in the checking and another \$87,000 in savings. Brian warned the group that we are going into our slow season where we will not bring in a lot of cash as we do not have conference or membership revenue coming in during this part of the year.

Brian believed ABVE and IPEC were finishing the year very strong with having two successful virtual conferences in the fiscal year. He predicted we would end the year with about a \$60,000 surplus.

We have made our first payment of \$9,500 to Scantron for IPEC test development. This amount was not factored into our bottom line since the Board agreed that this would be outside of the annual budget and come from our reserves. Even factoring this expense in, it would still leave us with about a \$50,000 surplus, which we want to take into consideration for our upcoming budget.

Review 2020 - 2021 Financials: [Balance Sheet](#) & [P&L](#)

Sara Statz made the motion to approve and accept 2020-2021 financials, second by Mark Anderson. All were in favor, and none were opposed. Motion passed.

ABVE BOD Meeting (continued)

Financials (continued)

2021 – 2022 Budget

David Perry made the motion to approve and accept 2021-2022 budget, second by Scott Severt. All were in favor, and none were opposed. Motion passed.

Report from Committees

Conference Committee

Dan Wolstein updated the group on the 2022 Conference. Currently the committee is working on conference content and gathering enough RFP's from speakers to fill the schedule.

Membership & Marketing

Scott Severt noted they have not had a recent meeting but noted he took a month-long course on how to best leverage LinkedIn and Facebook social media platforms. Terry asked that we present current membership numbers at each Board Meeting to track our progress in this area. A discussion was had regarding welcoming and retaining new members.

CEU Committee

Mark Anderson said we have approved 27 hours of continuing education since our last meeting.

Test Development Committee

Brian updated the group on the progress of the IPEC Test Development Committee. Brian said they are still in the process of writing task statements which will make up the basis of the test questions. Terry asked that we move faster on IPEC test development as he believed we were falling behind.

Chrisann Schiro-Geist said they have been meeting with the Scantron group twice monthly. Scantron has made a commitment to finish the test by 12/31/21. The Board asked that Committee report more regularly on the progress being made so we can intervene if more assistance is necessary.

Chrisann made a motion to formally end the grandfathering period of IPEC as of 12/31/2021, second by Scott Severt. All were in favor, and none were opposed. Motion passed. All IPEC applications received by ABVE on or after 1/1/2022 will no longer meet the grandfathering period for IPEC certification.

The Board discussed reassessment of the examination fees as more testing has been shifted to online platforms costing the organization significantly more money per applicant.

Certification Committee

Rona Wexler provided an update on our new/prospective certification status. Currently there is one new Fellow, five Fellow/Diplomate applications in review, with one sitting for the exam in July. IPEC has no pending applications in review, though welcomed four new IPEC members.

Rona said she and Maria Babinetz were working on developing an orientation program for reviewers to increase the consistency of certification.

Ethics Committee

There are no current ethical complaints to review.

ABVE BOD Meeting (continued)

Publications Committee: David Perry

David Perry said there was a productive meeting last week regarding the recent newsletter. The committee has made the decision to move the newsletter to quarterly issue with a regular structure with guest writers as well. David also discussed interest from other parties regarding advertising opportunities in the newsletter.

Journal: Chrisann Schiro-Geist said she had met with the journal's editorial assistant and figured they have enough content for the next full year.

Newsletter: Sara Statz recapped the progress David discussed. She encouraged all Board Members to write small articles for the newsletter and reach out if they have ideas. Submissions are due 8/15/21 to make the next issue.

Technology: Terry Leslie noted the ABVE website appears to be working better using certain web browsers. He suggested crafting a new IPEC page to focus specifically on IPEC certification.

Board Development Committee

Ron Smolarski has contacted past ABVE Board Members asking for contributions to the newsletter.

Old Business

FCE Program

Ron said he has attempted to reach out to Claude Peacock regarding his FCE program.

New Business

Training Program

Terry said he has been discussing this program with seasoned Vocational Experts who have expressed concern over the lack of training new experts are receiving. He envisions the program would be run by ABVE and consist of 10 modules, most likely offered online, 7 of which would be required to receive the certificate.

Adjourn Board Meeting

Motion to adjourn the ABVE Board of Directors made by Terry Leslie, second by Rona Wexler.

All in favor, the meeting closed at 3:47 pm PT.