

PUBLIC FORUM FORM

Public Forum Policy for ABVE Board and Request To Be Heard

The ABVE Board welcomes ABVE Members and members of the public to regular Board meetings. We conduct our meetings in strict compliance with the state open meetings law. That law requires that our Board meetings be open for public observation, but it does not require that the public be allowed to participate in the meetings. However, we value the ideas and insights of others. Therefore, it is the policy of this Board to allow 15 minutes of each meeting for a forum.

If you wish to speak to this Board during the "forum" section of our agenda, please complete the form on the bottom of this paper send it to ABVE Headquarters by fax at (831) 576-1417 or email to abve@abve.net. It is recommended to you send in your request at least one week in advance of the meeting so it may be added to the agenda and you receive the teleconference dial-in information. If at the in-person meeting held in conjunction with the annual conference, you may hand the form to the Board President before the meeting. Only persons who have completed the form and given it to a Board member or ABVE Headquarters representative prior to the convening of the meeting will be allowed to speak.

When the Board reaches the "forum" section of the agenda, the Board President will divide the 15-minute segment by the number of persons who have requested to speak to the Board to determine the amount of time allocated to each person. The Board President will then call on those people one at a time to stand and address the Board for no more than the allocated time.

Do not expect the Board to respond at this meeting to your questions or requests for information or requests for action. The Board will note your request and respond at a later appropriate time after Board members have an opportunity to deliberate about the request. At other times during this meeting, Board members may wish to ask for information from persons in the audience, but please refrain from comment unless the Board asks you to comment. Board members are always anxious to hear from constituents outside the meeting, but our meeting agenda is usually full and does not allow us time for a continuous open forum. Thanks for helping us conduct an open and orderly meeting.

Complete and send to ABVE Headquarters by fax at (831) 576-1417 or email to abve@abve.net.

Name:

Group/ Organization your represent, if any:

Subject about which you will speak:

Action Requested: