



Call For Nominations 2019-2022 Board of Directors

The time has come for the 2018 elections. The three year term (2019-2022) for the positions listed below commence at the Board Meeting, April 11, 2019 at the 2019 ABVE Annual Conference in Tucson, Arizona.

The positions that are open for the 2019 elections are:

- Treasurer (1 Opening)**
- Director-at-Large (2 Openings)**

If you have a desire to work toward the advancement of the goals and mission of ABVE please consider this opportunity to be instrumentally involved in the leadership of ABVE.

Terms & Conditions for Nominations

Nominees must be either a Fellow or Diplomate in good standing and be willing to attend all of the board meetings (up to six times per year, including telephonic meetings and the annual conference board meeting). See the reverse side for position descriptions. Nomination information may also be found at www.abve.net.

Diplomates and Fellows may nominate themselves. If nominating a colleague, please obtain a letter for consent before submitting the nomination. **All nominees must complete the Candidate Profile/Statement form located online @ www.abve.net/contact.asp.** The Candidate Profile/Statement form will not be edited for spelling or grammar. Return Nominations and the Candidate Profile/Statement form using one of the following methods:

- Email to abve@abve.net
- Fax to (831) 576-1417
- Mail to ABVE Headquarters, 3121 Park Ave., Ste. C, Soquel, CA 95073

The Profile/Statement forms must be postmarked, faxed or emailed no later than November 30, 2018, the date which nominations close.

Direct any questions to:
ABVE HQ at (831) 464-4890 or abve@abve.net.

The 2019 Board of Directors Elections will be administered electronically using a [secure online voting](#) system. Make sure your email address is current!



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Open Positions (2019 - 2022)

TREASURER – One (1) Position Open:

The Treasurer will oversee, but not manage the financial records of ABVE, and ensure that the Board regularly receives quarterly reports of the financial condition of ABVE. The Treasurer will also:

- Assist the Board in the development of a detail annual budget.
- Assist the Board to understand the annual budget before approval.
- Arrange in-service programs for the Board so that Board members will be better able to understand the financial reporting process.
- Chair the Finance Committee.
- Ensure that the Board arranges for an annual review of the ABVE books by outside CPA firm.
- With the management company, establish an in-person financial review by a committee selected by ABVE Board of the ABVE books when a new Treasurer takes office.

DIRECTOR-AT-LARGE – Two (2) Positions Open:

The Director-At-Large shall serve a three-year term of office.

- Ensure adherence to ABVE's mission.
- Attend and actively participate in all of the Board's meetings, Conference sessions and other functions of the Corporation, and notify ABVE Headquarters or Board President of anticipated absences.
- When absent from a meeting, review minutes and results of the missed meeting to maintain awareness of issues and solutions.
- Do their homework to be prepared to participate fully in Board and committee meetings.
- Serve actively on at least one committee.
- Act only with the full Board, not individually unless authorized to do so by the full Board.
- Speak for the full Board only when the full Board sanctions their doing so.
- Be prepared to vote on all issue motions unless a conflict of interest exists and is stated according to Board policy.

